



## Mentoring Agreement

- This mentoring agreement is between the All Good Ventures mentor and his/her social enterprise lead (mentee).
- We advise that the mentor and mentee complete this document **together**, in order to reach agreement on all facets of the relationship.
- The agreement should be completed by both the mentor and mentee by the end of the first month of their relationship.
- Once completed and signed, please keep a copy for yourselves and send by email to [info@allgood.ventures](mailto:info@allgood.ventures)
- If either the mentor or mentee feel at any point during the relationship that it isn't progressing well, they should let All Good Ventures know as soon as possible.

## Relationship duration

We agree to a **10 month mentoring relationship**, with the relationship renewable thereafter on mutual agreement between both parties (mentor and mentee).

Any other comments about relationship duration:

## Meeting frequency

Following the signing of this agreement, we agree to meet **monthly** for the next 10 months.

Any other comments about meeting frequency:

## Meeting duration and location

We agree to meetings totaling a minimum of **15-20 hours** spread across our agreed 10-month relationship.

Any other comments about meeting duration and location:

## Meeting scheduling and agenda:

Discuss who will be responsible for 'leading' the relationship, including scheduling each mentor meeting? Will we use/adapt the optional meeting agenda supplied by AGV?

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Rod Claycomb, 021 527 032 | Heather Claycomb, 021 751 051 | [info@allgood.ventures](mailto:info@allgood.ventures)



Any other comments about meeting scheduling and agenda:

### Goals

The overall goal of this mentoring relationship is broad because each business is unique. Ultimately, it's: *'To help move the social enterprise from pre-seed, seed or early stage towards 'start-up' stage, where the product or service is live and the business is working toward sustainable growth.'* Really, it's all about keeping the momentum going – working together to move the business forward.

In order to achieve this goal, discuss what **specific skills and expertise** the mentor may be able to contribute during the next 10 months.

A One-Page Strategic Plan has been developed in the first two months of the All Good Ventures relationship. Using this plan, what **specific goals** do we envisage the social enterprise achieving by the end of the 10 months together?

### Expectations

What expectations do you, the **mentor**, have of the mentee during the relationship?

What expectations do you, the **mentee**, have of the mentor during the relationship?

### Confidentiality

We agree that what we both (mentor and mentee) discuss during this mentoring relationship will stay between the two of us and All Good Ventures, unless we give each other permission or ask that the information be shared with others.

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### **Liability**

We both agree that there is no legal liability for the mentor for any advice given during the relationship. The mentee is solely responsible for using any advice.

### **Relationship termination clause**

If either party (mentor or mentee) finds the mentoring relationship unproductive and requests that it be terminated, we agree to honour that individual's decision without question or blame.

### **Signed**

**Mentor name:**

**Mentee name:**

**Date:**

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